

Instructions for accessing the Armatus® Learn to Protect System

1. Locate the email from Armatus. The email addressed used to create your Armatus account is the same one used to access iSolved. If you are unsure what email address is used, please reach out to Matt Cora, Kerry Whitsell, or Kim Daigre in Human Resources.



Be sure to check your spam/junk mailbox if you cannot locate the invitation email, which was sent on July 28, 2020.

2. Login to the URL (<u>http://praesidiuminc.com/login</u>) using the credentials found in the email.

Welcome to Armatus Learn to Protect > Intox ×			
Armatus Administrator armatusadmin@praesidiuminc.com <u>via</u> amazonses.com to me →			
Greetings Matthew Cora,			
You now have an account in the Armatus Learn to Protect System in order to complete your abuse prevention			
To access your account, go to http://praesidiuminc.com/login. Your credentials are as follows:			
Username: *** Password: ***			
Remember, your username and password are unique to you. Do not share them with anyone else.			
If you experience any technical difficulties, please email support@praesidiuminc.com at any time or call Arm			
ARMATUS learn to protect SYSTEM	Learn to protect, Armatus Support Team Praesidium		

Your username and password are private and unique to you. Do not share this information with others.

3. Upon logging in, you will be asked to set your security questions.

Security Questions			
*These questions will be used to verify your identity in the case that you have forgotten your password.			
What is your mother's maiden name?	•	•••••	
In what city was your mother born?	~		
Who was your hero as a child?	~		
		Submit	

These are sample security questions. The drop-down list will have more from which you may choose.

4. You will now see the Courses page, where you may modify your user profile, and complete the online training.



Click the "edit profile" link to change your email, password, and/or security questions.

5. There are six (6) courses employees are required to complete. Those courses are:



6. To begin a course, click the title of the course. Some courses are available in two or more languages, and can be started in that language by clicking the language link below the image:



7. Upon completion of a course you can see what you have completed by clicking the "Certificate" link along the top of the page which will give you options to print, and email a certificate of completion.





Frequently Asked Questions

Q: How long will the training take to complete?

A: The training is self-paced (Armatus saves your progress, and you can continue where left off). You should expect each course to take about an hour (~ 6 hours total for the 6 required trainings).

Q: When must I have the training complete?

A: This mandatory training must be completed by **September 30, 2020**. Assuming it takes 1 hour per course, this gives everyone the ability to complete one course a week for 6 weeks.

Q: Will I be paid for the online training?

A: Yes, if you complete the training outside of your normal working hours, you will be paid at training rate. If you can safely complete the training during your normal working hours, that is acceptable as well.

Q: Is there an option to complete these trainings in-person?

A: Yes, dates will be added to the training calendar in the near future for employees who would rather attend an in-person session at the office.

Q: Some of these trainings use the word child/children a lot and appear to be geared towards children. Why are we being asked to complete this when CLI does not serve children?

A: Some of the trainings are geared towards agencies that serve children. Much of the information presented is relevant to the people we support including things as vulnerabilities, long-term effects of abuse and molestation, as well as techniques to intervene and prevent abuse and molestation.