

New Beginnings



FY2013 Annual Report



MESSAGE FROM THE CHIEF EXECUTIVE OFFICER



We have seen an array of “New Beginnings” at Community Living, Inc. (CLI) over the last three and a half decades. With more than 140 people under our care, 27 homes, three day programs, 200+ employees and a robust facility that has enabled us to keep growing, we are keeping on the move. However, it is our latest addition, CLIWorks, that brings us full circle. As we continue to expand our reach it would be a stretch for us to think any differently. So we ask ourselves: “What is our strength for supporting our community?” With the current economic climate we are very aware of the obstacles, but there are still ample opportunities for us to achieve our goals. We have to be more

creative and very in tune to the needs of businesses, all while maintaining our standards and basic principles. We are looking at newer ways to support our business community and provide our individuals with jobs that would not only aid them in building life skills, but ones they also will find personally fulfilling and rewarding.

Community Living started with just 16 people and two homes. Today, we are comprised of 27 Residences, a Retirement Program, a Work Experience Program, Community Supported Living Arrangements, Individual Supports Services, Day Habilitation and of course, an active Recreation Program. We established the Monocacy Foundation in 1994, an endowment fund to help meet some of the needs of our people and others in Frederick. In 2013, the foundation gave away nearly \$25,000 to various groups and causes that support individuals with developmental disabilities. We truly have all of the bases covered, and since it is our nature to continually explore ways to enrich lives while making an impact, we are looking forward to more new beginnings within the CLI family in the years to come.

Each new beginning in 2013 brought exuberance, an enormous amount of dedication from our staff, families and neighbors to develop and deliver the best service we possibly could, making things happen for the people who are the nucleus of our family. Moving forward, our real value and sustainability lie within our lasting partnerships throughout the Frederick community and beyond. These relationships are at the core of our fabric and as we begin the next chapter, we remain steadfast in our commitment to the people we serve and to the community that has embraced them so openly and so warmly.

A handwritten signature in black ink that reads "Susan B. Holton". The signature is fluid and cursive, with a long horizontal line extending from the end.

Susan B. Holton
Chief Executive Officer

*“For last year's words belong to last year's language
And next year's words await another voice.
And to make an end is to make a beginning.”*

-T.S. Elliot

WHAT'S NEW AT CLI?



We grew quite a bit in 2013, implementing a new day program, opening a new building and a new home, upgrading our systems for improved and increased communication and bringing on board a few new faces. But our smiles remained the same! When Jeanne Bussard Center closed down unexpectedly in 2012 and left dozens of hardworking individuals without a place to go weekdays for work, we knew we had to step up to the plate and fill the void. Enter, CLIWorks! With this new endeavor to our Vocational Program we have essentially picked up where the Center's closure left off, building upon existing relationships and creating new ones to strengthen and enhance programs available to people with intellectual and developmental disabilities (IDD).

CLIWorks focuses on providing employment opportunities for people with higher levels of independence who want to earn their keep. Most of these individuals are former Jeanne Bussard Center participants, and we have been told by others in the community that they are dependable, energetic, highly productive and extremely passionate about their jobs, which they fulfill with minimal assistance. Some of the services the CLIWorks team provides and the areas and places in which they work include the following:



- Laundry
- Grocery Stores
- Volunteering
- Restaurants
- Car Dealerships
- Production Lines
- Salons & Spas



Our folks are capable of doing a lot for themselves and their communities. We are proud of their accomplishments and CLIWorks has been the perfect fit to their daily lives. To accommodate their tasks as well as the operational functions of the program, we found a central location to house CLIWorks. Located in the heart of Frederick, the new building on South Wisner Street boasts nearly 10,000 square feet. Community Supported Living Arrangements (CSLA), another one of our programs, is also now run out of the new building. Participants of both programs are under the same roof, but have separate gathering areas. Having two-in-one at the new building has been tremendously successful, so much so that we are bursting at the seams. We are considering acquiring more space in the facility to hold our amazing team and the materials and equipment we use to complete our work.



CLI UPFRONT

Meanwhile, as we celebrated the strides made in our Vocational Program, there were new beginnings on the administrative end, too – ones that helped to improve our processes across the board. At CLI, the safety and security of our people is our top priority so we are constantly looking into ways to better serve them. In 2013, we transitioned from using paper documents for pertinent medical information to an Internet based system. Carasolva, a software for health and medical administration records, has not only been superb in helping our team reduce documentation errors, but also instrumental in eliminating costs. It has aided in improving the overall quality of care and services we provide to the IDD community. We also became visibly active in the “social mediaverse” in 2013, vamping up our presence on Facebook and Twitter, which has allowed us to broaden our support.

Overall, 2013 was a GREAT year at CLI! And perhaps the crowning moment of the year was when we opened our 27th home, where three of our people live. But it is our dedicated employees who made 2013 FANTASTIC! We are thankful to have retained workers who go above and beyond the call of duty, and as we opened our doors and our hearts to more people during the year, we welcomed a few new members to our clan. They hail from diverse backgrounds, including Finance, Communications and Human Resources, as well as Nursing, Development and Special Needs interests. Indeed, our people are in good hands!

CLI IN THE COMMUNITY

One of the hallmarks of CLI is our partnerships. They are vital to our mission and 2013 was no different than in years past. We aligned ourselves with several groups and organizations that have been key in making Frederick a great place to live and work. Soldier Fit, a fitness program in the Washington, DC area that draws from military regimens and trainings to promote health, has been a huge hit among our folks and staff. In fact, on Monday and Thursday afternoons most of them can be found attending sessions at the company’s Frederick office, where they partake in military-style workouts.



We also continued to work with Wegmans, a family-owned grocery chain with 83 locations on the East Coast. They opened their Frederick store in 2010, where our folks have taken a delight in shopping for groceries and occasionally staying for a meal at the in-store restaurant. CLI is Wegmans’ biggest customer in Frederick and the local store and its entire team have worked with the agency to promote health and wellness.

WITH DEEP GRATITUDE

The generosity of our partners is unparalleled and we also want to express our SINCERE APPRECIATION to the following groups for their continued support in 2013:

Ausherman Family Foundation
BB&T Bank
Blue Ridge Bank
Catoctin Creek Nature Center
Chamber of Commerce
City of Frederick
Frederick Civitan Club
Frederick County Commissioners
The Lions Club of Frederick
The Safeway Foundation

We want to say THANK YOU to our Board of Directors, who worked tirelessly to ensure that our people had everything they needed and then some!

David Goldman, President
Lawrence C. Schaffert, Vice President & Acting Treasurer
Marilyn Dolbeare Mathews, Secretary
Steve Ellis
Jeff Griffin
Sean Kirby
Michele Krause
Harvey Levy, D.M.D
Linda Maddox
Albert A. Radcliffe, III

Special THANKS to our loyal and dedicated volunteers throughout Frederick and beyond as well, who went the extra mile for our folks!

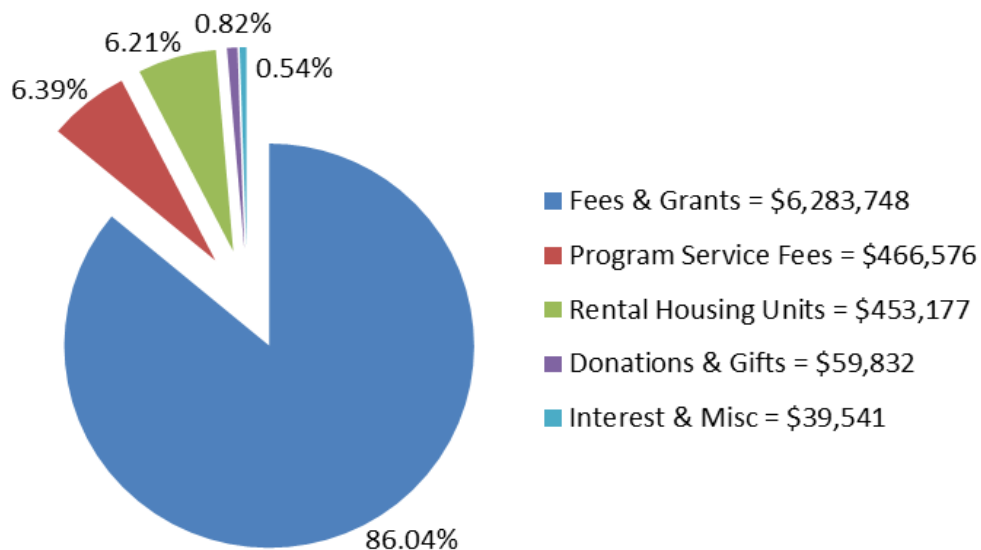
"You make a living by what you get. You make a life by what you give."

-Winston Churchill

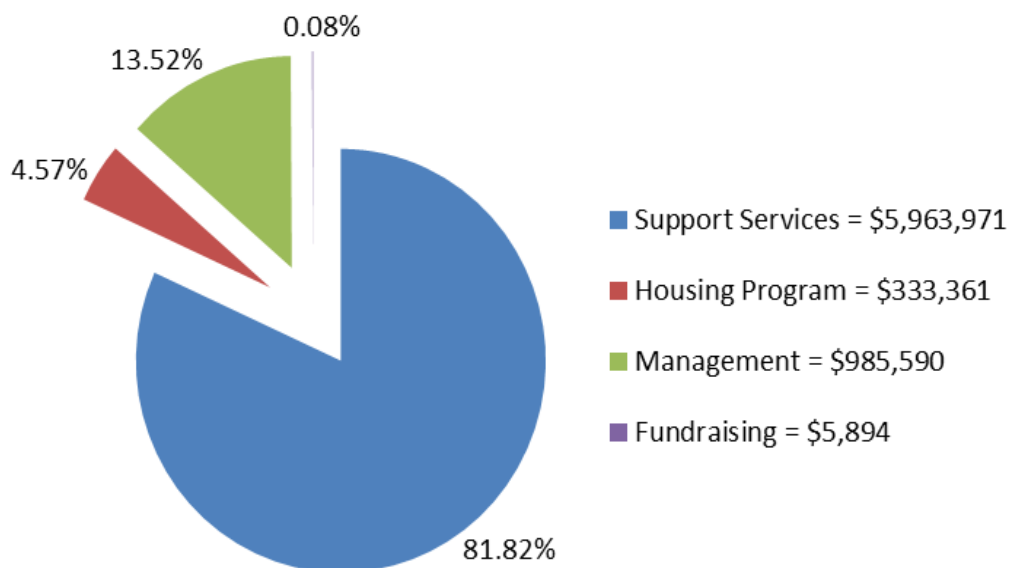
FINANCIAL REPORT

Community Living, Inc. is a not-for-profit organization, and this financial statement was prepared by our Chief Financial Officer, Jeff Griffin. Audited financial statements are available upon request.

Income FY13



Expenses FY13



FY13 DONORS & CONTRIBUTORS

Gifts received July 1, 2012 through June 30, 2013

Churches & Religious Institutions

All Saints Episcopal Church
Brook Hill United Methodist Church
Calvary United Methodist Church
New Life Christian Church
Trinity United Methodist
Unitarian Universalist Congregation of Frederick

Foundations

Cross Foundation
Siemens Caring Hands Foundation

Businesses & Organizations

Corrigan Sports Enterprises	LaVelle & Associates
Downtown Frederick Partnership	Life Technologies
Dublin Roasters Coffee	Lincoln Financial
Fannie Mae	Linganore Wineries
First United Bank and Trust	Medimmune
Frederick Arts Council	Outback Steakhouse
Frederick Women's Giving Circle	Renn Kirby
Head To Toe	Rotary Club of Carroll Creek
Hecht, Bass, Schwartz	Roy Rogers
iGive	State Farm Insurance, Frederick Operations Center
Imagination Station	United Health Care
Knights of Columbus	

"In charity to all mankind, bearing no malice or ill will to any human being, and even compassionating those who hold in bondage their fellow men, not knowing what they do."

-John Quincy Adams

Individuals

Mr. & Mrs. John Abbott	Gregory Hill	Mr. & Mrs. Richard Royall
Rick Agorus	Mr. & Mrs. Ed Holton	Marie Royce
Blesilda Aquino	Hughes Family	Lt. Col. & Mrs. Charles Salter
Marilyn Bagel	Mr. & Mrs. Bill Kalis	Krista Schaffert
Lee Banks	Mr. & Mrs. Gilbert Kelbaugh	Mr. & Mrs. Lawrence Schaffert
Patricia Barbarowicz	Linda Kelleher	Margo Smith
Phillip Berkheimer	Ginny Knight	Ginger Spessard
Mr. & Mrs. Howard Bowen	Dr. & Mrs. Dan Kuebbing	Dr. Barbara Statny
Mary Brown	Coralinn Kuehl	Alice Jean Stine
Ann Buckman	Mr. & Mrs. Robert Kuehn	Mr. & Mrs. WG Stroud
Mr. & Mrs. Donald Carr	Maureen Lal	Mr. & Mrs. Joe Sweeney
David Chapin	Mary Lane	Charles W. Thomas
William Clow	Mr. & Mrs. Mark Leach	Charlotte Tomchik
Cox Family	Mr. & Mrs. Paul Macik	Rose Truss
Teresa Delisi	Katherine Mance	Toni Turner
Derr Family	Mr. Michael Mance	Barbara Turpin
Ginger Elliot	Stephanie Mance	Robert Van Sickle
Mr. & Mrs. Norman Epstein	Rev. & Mrs. Bob Manthey	Mr. & Mrs. Dan Walsh
Mr. & Mrs. Caleb Ewing	Jeff McEvoy	Melissa Ward
Mr. & Mrs. Ken Freeburn	Mr. & Mrs. Frank McGill	Mr. & Mrs. William Wierzbicky
Mr. & Mrs. Jim Gangawere	Mr. & Mrs. Paul Menoher	Debbie Williams
Barbara Gordon	June Millo	Patrice Wilson
Carla Goshorn	Patrice Nitterhouse	Mr. & Mrs. Norris Woodburn
Ann Gray	Carol Norris	Mr. & Mrs. Theodore Wright
Carole Gutwalt	Mr. & Mrs. Jim Pivonka	Marty Young
Frank Hackett	Mariane Rallas	
Mr. & Mrs. Jon Hewetson	Sylvia Romero	

